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OFFICE OF FINANCE STAFF MEETING MINUTES

28 July 1982

A. Notes Based on DDA Staff Meetings:

1. The IG is to survey EOD processing.

25X1 2. OIS reported [] doing well in his new job,
only sued six times.

3. O/Security reported there will be a Safety and Health
Conference for Handicapped held []

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5. []

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6. The EO 12356, Agency National Security Classification Guide,
will be effective 2 August. Will apply to whole Agency.

7. There will be a Senior Personnel Resources Board Meeting on
Thursday, 29 July to discuss recommendations for senior schools and
colleges.

8. It was reported the President has established procedures for
protection of National Security Council Information. All documents
designated as containing NSC information must be controlled within
each component Registry with a numbered "National Security Council
Information" cover sheet affixed to each copy.

B. Items from Mr. Sherman:

1. Mr. Sherman mentioned he will be bringing up a paper to the
DDA re discontinuing hand delivery of salary checks to employees at
work stations.

2. Mr. Sherman reported sending a memo to Keith Hall, OMB,
through the Comptroller re implementation of the Prompt Payment Act
in which suggested changes were made.

C. Around-the-table:

25X1 1. [] reported there will be a meeting today with PMCD
25X1 on the reorganization of the Special Pay Branch. Also a meeting
scheduled next week with [] ODP, re medicare issue.

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